

# Studio on the Common

## CANCELLATION POLICY

Studio on the Common reserves the right to cancel programs in the event of an insufficient number of registrations. Students will receive a full refund in the event that a course is canceled for any reason.

## REFUND POLICY FOR SEPTEMBER - JUNE

With our staffing plans directly dependent on class attendance we kindly ask for as much notice as possible if you need to cancel a registration. Full program fees will be refunded if the request to cancel registration is received in writing to [info@studioonthecommon.com](mailto:info@studioonthecommon.com) 7 days prior to the start date of the program.

Students who fail to notify Studio on the Common of their registration cancellation prior to 7 days before the start of the program will not receive a refund or credit.

## SUMMER PROGRAMS REFUND POLICY

Summer 2023 change/cancel deadlines	Cancellation fee	Change fee (must be available week)
Up to end of day May 15, 2023	FULL REFUND	NO CHARGE
May 15, 2023-June 1, 2023	FULL REFUND	\$25 Processing Fee
After June 1, 2023 and > 10 Business Days prior to start	REFUND less \$100*	\$25 processing fee
Less than 10 days prior to start	NO REFUND*	\$50 processing fee
*If we are able to fill your spot with our waitlist you will only pay the processing fee		